

Dear Parent/Carer

**MCAS (MY CHILD AT SCHOOL)**

As we approach the end of a very different Summer term, I would like to ask you all to look forward to the new and exciting Autumn term.

As from \_\_\_\_\_ we are asking for all parents to be signed up to the MCAS app, MyChildAtSchool. Follow the link below for a guide on how to access it via your mobile phone or via web browser on a computer:

Once you have signed up to the **MCAS app**, you will be able to start getting organised for the \_\_\_\_\_ term. The following changes to daily routines will occur.

1. We are transitioning from the paper based letters and moving towards a digital notification for parents to instantly be kept up to date with the communication from the school.
2. You will be able to register your child for clubs (The app will provide you a notification once the clubs sign up is live).
3. After School Club provision will also be booked and paid for on the app.
4. All dinner payments will be made on the app, we will not be accepting cash in the office.
5. Trip payments will be made on the app, no cash in the office.
6. You will also be able to update your child's details via the app.

We are encouraging you all to take the time to install the app to your device as this will be the main form of communication, as all letters and correspondence will be sent via the app from September.

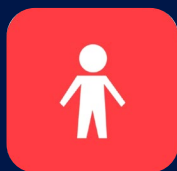
We hope that it will be a smooth transition for everyone. If you do experience any problems signing up or with the app, please contact the school office where we will be able to help you.

Finally, please be aware that the \_\_\_\_\_ will be '**cashless**' from September, we will not be handling any cash.

Yours sincerely,

\_\_\_\_\_

# Everything in **one** place to support your child.



**Download  
the app  
today.**

*I have two children and can use the app to see how they are getting on in school. I can also manage my finances between the school using the app. One area I really like is the clubs and trips section. I can choose clubs for my child and provide permission and pay electronically! Such a life saver when you are a busy parent!*

## **Parent Quote**

### **What is MCAS?**

**MyChildAtSchool** (MCAS) is a portal that can enable parents to view their child's academic performance in real-time via a web browser mobile app. This facility allows exclusive access to **key academic dates, attendance information** and the personal details the school holds for you and your child. Your school may have launched some or all of the following modules which are available in MCAS:



Assessment



Dinner Money



Online payments



Reports



Attendance



Clubs / Trips



Parents Consents



Pupil  
Details



Behaviour



Homework

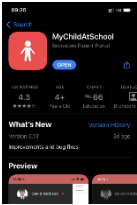


Parents Evening



Timetable

# Access key information on your mobile device.



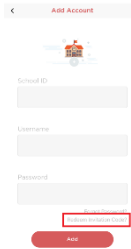
**Step 1:** Download the app.



**Step 2:** Allow notifications.



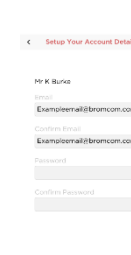
**Step 3:** Choose a memorable pin.



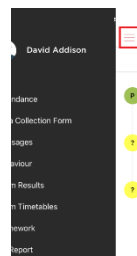
**Step 4:** Select Redeem Invitation Code.



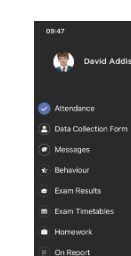
**Step 5:** Add the required information using the email sent to you by school and press Redeem Code.



**Step 6:** Add the required information and press Save Account Details. You will now be logged into your account.

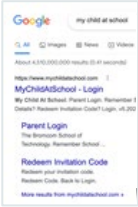


**Step 7:** Clicking on the 3 bars provides a side menu to navigate to the different areas of the parent portal.

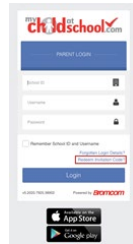


**Step 8:** The information displayed in the menu is managed by the school.

# Access key information from your web browser.



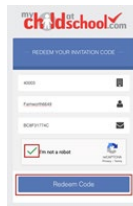
**Step 1:** Search for MyChildAtSchool Login page.



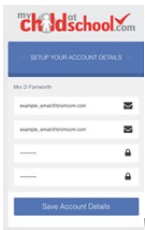
**Step 2:** Select Redeem Invitation Code.



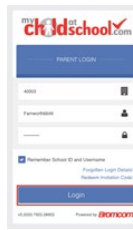
**Step 3:** Add the required information using the email sent to you by school.



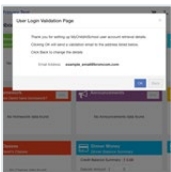
**Step 4:** Select Redeem Code.



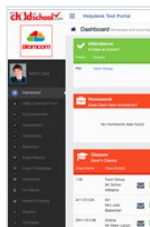
**Step 5:** Add the required information Click Save Account Details.



**Step 6:** Log into your MyChildAtSchool Account.



**Step 7:** Login to your email and validate your email address.



**Step 8:** Go back to MyChildAtSchool and log into your account to complete the process.